

cbTest testmdy

Your Address

Your City, Your State, ZIP CODE

January 12, 2018

Flo Bardsley

VP Supply Chain

35 Walton Lane

Loughborough Ashby Ward, Leicestershire, LE11 4PF

Dear **Flo Bardsley**:

Following up on our phone conversation, I look forward to meeting with you and your strategic planning staff on 2016-11-14 00:38:00, at Galicia. I'd appreciate your arranging to have a screen in the conference room for me to use during my presentation.

I'll touch base with you a few days before the meeting to reconfirm.

Sincerely,

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